

City of Grand Terrace

From the City Manager

1/29/2016

[Volume 2, Edition 1]

January City Council Roundup

Senior Bus Program

COUNCIL Approves Funding, and Lease Agreement with Valley Transportation Service (VTrans) for Grand Terrace Senior Transportation Program.

On October 27, 2015, the City Council approved the use of one-time money from the 2014-2015 Fiscal Year operating budget to fund a number of Quality Life Enhancement and

lunch on a daily basis, from 11:30 am to 1:00 pm, at a recommended donation of \$3.00 for seniors aged 60+ and \$5 for those less than 60 years old. The Senior Center and the senior nutrition program are underutilized and City staff believes a transportation service to the Center will significantly increase participation in the program.



The bus for The Senior Transportation Program.

Preservation projects (QLEAP). Council actions included the allocation of \$15,000 to implement a Senior Bus Program. The Grand Terrace Senior Center provides a full spectrum of services and activities, including a senior nutrition program at the Senior Center by providing

The City of Grand Terrace has a \$15,000 annual funding source for the next three (3) years. The City's partnership with Valley Transportation Services (VTrans), makes the transportation program possible. The rest

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Purpose of the Council Roundup Newsletter

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The City Council monthly Roundup is a brief descriptions of the actions taken by the City Council during the month. Residents that want a more detailed description of the events that occurred during the Council meeting should review minutes, watch council meetings live on Channel 3, or review meetings on demand at the City's YouTube Channel -

<http://tinyurl.com/youtube-grandterrace-ca>

The Council Roundup newsletter is not an official record of the Council's actions during the monthly meeting. Council reports for all items within the newsletter can be reviewed by visiting the City's webpage at: www.grandterrace-ca.gov/

Thank you,
G. Harold Duffey
City Manager

Senior Bus Program

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of the funding (\$45,000 annually) comes from Measure I Senior/Disabled funds collected in the Valley portion of San Bernardino Valley Transportation Services. On December 16, 2015, the VTrans Board approved the Funding Agreement and Leasing Agreement for the City of Grand Terrace Senior Transportation Program.

City Council Adopts Cradle to Career Roadmap

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On October 10, 2013, the San Bernardino County Board of Supervisors adopted a "Cradle to Career Roadmap". This Roadmap ensures that every student has access to the necessary tools to begin college or career upon graduation. On February 6, 2014, the Colton Joint Unified School District Board also approved the "Cradle to Career Roadmap". The Cradle to Career Roadmap was developed to foster fundamental future success in San Bernardino County and the region. It identifies key milestones in a child's academic/career, and personal/social readiness, while encouraging partnerships with all sectors of the community to support the goal of meeting the educational needs of all students.

For more information on the Cradle to Career Roadmap, visit the link below:

<http://tinyurl.com/cradle-to-career-roadmap>

Monthly Check Register

The City Council approved the monthly Check Register No. 12312015 in the Amount of \$806,448.03. The register is a list of all checks released for payment for normal City operations. The report identified all checks over \$10,000.00:

Payments larger than \$10,000:

Check No.	Payee	Description	Amount
72248	CITY OF SAN BERNARDINO	OCT ANIMAL CONTROL SERVICES	\$12,461
72263	SB COUNTY SHERIFF	DEC 2015 LAW ENFORCEMENT SRV	140,352.00
72167	TYLER TECHNOLOGIES INC	2016 EDEN SOFTWARE MAINT/SUPP	23,888.63
72270	WILLDAN FINANCIAL SVCS	NOV 2015 FINANCE DEPT SRV	29,587.40
72274	CITY OF SAN BERNARDINO	NOV ANIMAL CONTROL SERVICES	12,461.00
72301	INTERWEST CONSULTING	OCT/SEP PAVEMENT MGMT SRVS	17,407.50
72310	ROQUET PAVING INC	STREET MAINT SRVS	16,265.00
72315 VOIDED	STATER BROS MARKETS	OCT 2014-SEP 2015 COVENANT PAYMENTS	186,139.44
72321	STATER BROS MARKETS	OCT 2014-SEP 2015 COVENANT PAYMENTS	186,139.44
72333	LANCE SOLL & LUNGHARD LLP	AUDIT SERVICES	19,921.00
72339	ROQUET PAVING INC	MT VERNON & VAN BUREN GUTTER REMOVAL/INSTALL	15,860.00
TOTAL CHECKS ISSUED OVER \$10,000			\$474,342.97

Monthly Financial Report

The City's General Fund revenue receipts of \$762,494 through November are slightly below the expected amount of \$772,865, reflecting a minor negative variance of \$10,371. However, General Fund expenditures of \$1,412,285 are below the expected amount of \$1,469,015 reflecting a positive variance of \$56,730. Please review the staff report for a detailed breakdown of revenue and expenditures.

Child Care Fund

The Child Care Fund's revenue receipts of \$388,111 are below the expected level of \$499,818. The Child Care Services Department has seen a decline in child care enrollment within the last few months. This is primarily due to some parents losing employment and others relo-

cating to different communities for new employment. Staff is expected to return to the Council within 60 days to provide an update on child care revenues and expenditures.

Reclassification and Reorganization of City Departments

City Manager requested that the Council reorganize the City's Community Development Department. The new organization will consist of two separate departments. The Department of Public Works and the Department of Community Development Services.

Relocating and Amending the Existing Prohibition of Marijuana Dispensaries to the Zoning Code & an Amendment to Chapter 5.90 to Title 5 Prohibiting Issuance of a Business License for Medical Marijuana Dispensaries

In response to three new bills that were signed into law by Governor Jerry Brown on October 9, 2015 related to regulation of medical marijuana within the State of California, City Staff reviewed the City's current ordinance related to prohibition of marijuana cultivation within the City found in Chapter 9.28.

Staff recommends relocating the existing prohibition on marijuana dispensaries into the zoning code to make explicit the fact that cultivation of marijuana and/or medical marijuana is prohibited in the City under the City's authority to regulate land use. To that end, staff has prepared an ordinance for expressly prohibiting such activity. As proposed, the ordinance would re-chapter Chapter 9.28 and make it part of the Zoning Code.

Enactment of Urgency Ordinance

Due to the City's geography, roadways within the City periodically carry storm water at substantial volumes and velocity. When vehicles are parked

on the street, the storm water hits the tires of the parked vehicles and water is re-directed, often onto private property. An area of particular concern is Pico Street; however, there may be other street segments where this occurs, depending on the intensity of the storm.

In an effort to control this situation from happening, staff recommended the Council adopt an ordinance establishing temporary no parking provisions in the Municipal Code. The ordinance authorizes the City Manager, to declare a no parking safety zone when the City Manager determines there is a threat to public health and safety. Upon such designation, the City Manager is authorized to place temporary no parking signs indicating no parking on any portion of a City street when such parking would create a hazardous situation. The ordinance also includes placing signs out to notify residents of the no parking restrictions.

Economic Development Agreement with OneSource

The City Council authorized the City Manager to negotiate an Economic Development Incentive (EDI) Package with OneSource Electrical Suppliers and Distributors. Once the agreement is negotiated the City Manager has been directed to return to the Council for approval.



City Council Awards Street Sweeping Contract

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On November 18, 2015, the City received three (3) bids for street sweeping services. Two (2) were determined to be responsive. The lowest, responsive bidder was Clean Street at \$52,000. Staff received positive feedback from the references that were provided by Clean Street. Clean Street provides street sweeping services for the City of Fontana, and is the subcontractor for the Burrtec Waste Industries providing services for the City of Highland and the City of Rialto.

Furthermore, Clean Street will purchase, install and provide reporting services for a high-definition camera that will be used by the vendor to document vehicles that violate parking requirements during street sweeping times for an amount not to exceed \$6,000. The camera will not run continuously, but will only be turned on to capture the license plate, make and model of the vehicles and parking position of the vehicle on the street in violation of the parking requirements. Information will be verified by Code Enforcement who will transmit the report to Data Ticket for issuance of citations.

City of Grand Terrace Approves Resolution to Participate in the National Flood Insurance Program (NFIP)

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City of Grand Terrace approves resolution that will allow residents to participate in the National Flood Insurance Program.

In 1968, Congress created the National Flood Insurance Program. The NFIP offers flood insurance to homeowners, renters, and business owners if their community participates in the NFIP. Participating communities agree to adopt and enforce ordinances that meet or exceed FEMA requirements to reduce the risk of flooding. Participation in the NFIP provides the opportunity for residents and property owners to purchase federally sponsored flood insurance at a discounted rate. Staff recommended adoption of an urgency ordinance that became effective immediately.

Participation in the NFIP requires the City to adopt a Floodplain Management Ordinance which meets or exceeds the minimum standards of the Federal Emergency Management Agency (FEMA). A few residents expressed concern that flood insurance could not be obtained because of the City's non-participation in the NFIP. Informally, staff contacted a number of insurance brokers and found that there are insurances that will underwrite flood insurance, but not at the rate that residents would receive after having been admitted into the NFIP.

Community Benefits Fund Grant Approved for Grand Terrace Little League

On June 23, 2015, City Council approved the use of \$25,000 from the City's General Fund Reserve Balance, to establish a Community Benefits Fund (CBF). The purpose of the Community Benefits Fund is to provide funding for local youth programs, community events, community fee waivers, and to be used as an economic development tool for small business development in the City.

On January 12, 2016 the City Council Approved a Community Benefits Fund Grant in the amount of \$2,000.00 for Grand Terrace Little League to help fund equipment and supplies needed for the 2016 Little League season. Funds will be used to purchase various baseball and softball equipment for the 2016 season such as mitts, baseballs, softballs, scorebooks, and bases.



City Awards Contract for Pico Park Sidewalk Improvements

The walkway would provide an accessible path for families and disabled persons walking to the rear field without having to use the dirt or grass areas. The Pico Park Sidewalk Improvements were advertised to bid on December 15, 2015. On January 6, 2016, bids were opened and recorded by the City Clerk's office. There were 6 contractors who provided bids on the project, the lowest responsive bid was R-JS General Construction.



Mark Severtson, President of Grand Terrace Little League thanks City Council and City Staff for their efforts in support of Little League.

Grand Terrace Residents Household Hazardous Waste Collection Event

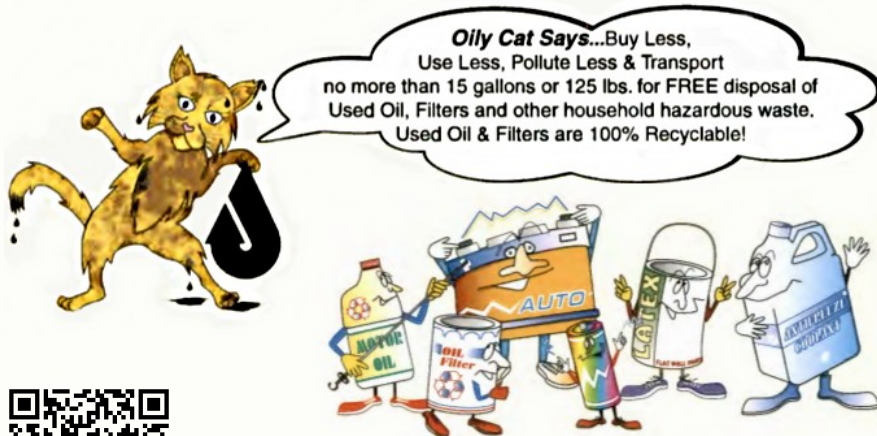
Saturday, May 14th, 2016

8 a.m. to 12 noon

Grand Terrace City Hall

22795 Barton Road, Grand Terrace

For event guidelines, please visit:
<http://tinyurl.com/gt-waste-event>
or scan the QR code below with your smartphone!



For questions or more information, contact: San Bernardino County Fire Department Household Hazardous Waste Division (909) 382-5401 or 1-800-OILY-CAT

Council Approves Professional Service Agreement with Arbor Pro, Inc. for Tree Inventory Services

On October 27, 2015, the City Council approved the use of one-time money from the 2014-15 Fiscal Year operating budget to fund a number of Quality of Life Enhancement and Preservation projects. Council actions included the allocation of \$15,000 from the Gas Tax Fund and General Fund to fund a Tree Trimming Inspection Program comprised of a tree inventory that could be used to implement a 5 to 10 year master pruning cycle. Six (6) pro-

posals were received by the Community Development Department on December 15, 2015. Of the proposals received, ArborPro, Inc. offered the best proposal addressing the full scope of work at a reasonable price.

Arbor Pro, Inc. is a consultant firm that offers the breadth and quality of services required to address the scope of work. Additionally, the vendor was very responsive with a solution that addresses all aspects of the scope of work including a pruning program and estimated cost for implementation of the program.

Establishing Truck Route Within City of Grand Terrace

The establishment of a City Truck Route is warranted to restrict noise and traffic pollution and address safety concerns in residential areas. On December 8, 2015, the City Council introduced an ordinance to amend Chapter 10.04 of Title 10 of the Municipal Code by relocating and renumbering Article X Violations in its entirety as Article XI and replacing Article X in its entirety with a new Article X (Designated Truck Route). A public hearing was also held by Council on that date. Two additions were made to the exemptions for the truck route: emergency service vehicles and school buses. The ordinance is available in the City Clerks Office.

The Council Receive and File Report on the Grand Terrace Circulation Fee Program Update

SANBAG tasks its participating cities to update the analysis of its Circulation Fee Program on a regular basis. During the economic downturn, participating cities expressed concern that updating the Program could result in increased fees, further impacting development within the cities. SANBAG deferred the update of the Program. However, SANBAG is now requiring participating cities to update their Programs.

**The City Approves
Cooperative Agreement
No. 16-1001384
Between the City of
Grand Terrace & the
San Bernardino Trans-
portation Commission
for the Interstate 215
Barton Road
Interchange Project**

The Interstate 215 (I-215) Barton Road Interchange Project (PROJECT) proposes to improve traffic operations and reduce traffic congestion on Barton Road and ramp intersections. The Project improvements include replacement of the Barton Road overcrossing, reconstruction and widening of Barton Road, realignment of the exist-

ing entrance and exit ramps, local road improvement, and traffic signal modifications.

The PROJECT will address area safety and traffic capacity concerns. In addition to the freeway improvements, the PROJECT includes several new local street re-alignments, acquisition of property within the City limits and many business relocations. Moreover, the proposed improvements are viewed to be critical to the City's economic vitality. With full funding provided through the San Bernardino Associated Governments, the California Department of Transportation has the lead role on the design and construction phases. The current schedule will have the PROJECT beginning construction in the Spring

of 2017.

Under this agreement the City is responsible for providing permits, inspections, reviews, acceptance of the transfer of title of properties and oversight at no cost to the San Bernardino Transportation Commission or to consultants and contractors, for the work on the PROJECT. In addition, the City shall assist the San Bernardino Transportation Commission as requested, and when necessary, exercise its rights under utility relocation law or under any franchise agreement, to cause each utility to relocate or rearrange its utility facilities.

Follow us on the web!:



From the City Manager

G. Harold Duffey

22795 Barton Road

Grand Terrace, CA

Mayor

Darcy McNaboe

Mayor Pro Tem

Sylvia Robles

Council Member

Jackie Mitchell

Council Member

Doug Wilson

Council Member

Bill Hussey

[Recipient Name]

[Recipient Address]

